

AG IN MOTION: EMERGENCY PLAN

CALL 911 EMERGENCY for POLICE, FIRE, and AMBULANCE if onsite services are not available.

Site location: Range Road 3083 at Hwy. 16,
RM of Corman Park Section 15 NW 15 + SW 15, Twp. 39. Range Road 8 W3

Directions: 35 kilometers west of Saskatoon on Highway 16 or 7 kilometers after Langham on
the south side of the highway.

TABLE OF CONTENTS:

Emergency Contacts & External Resources	2
Reporting an Emergency	4
Safe Shelters and Evacuation	5
Reporting Codes & Procedures	6
Announcements	8
Chain of Command and Responsibilities	10

*Thank you for reviewing the emergency plan and procedures and ensuring you have a copy of
the plan accessible for reference at ALL times.*

If you have any questions, please contact Reegan Kett at rkett@farmmedia.com, 519-938-0757.

EMERGENCY CONTACTS & EXTERNAL RESOURCES

Ag in Motion, Emergency Contacts:

Show Director, Rob O'Connor	<u>306-550-4890</u>
Emergency Commander, Reegan Kett	<u>519-938-0757</u>
2nd Emergency Commander, Jerry Declark	<u>519-532-5968</u>
Fire Chief, Bill McCombs	<u>306-380-7289</u>

Ag in Motion, Emergency Response Team:

Brayden Bell	519-275-1461
Brent Priel	306-227-7276
Chris Mahyle	204-230-2268
Taylor Wessing	639-928-7007

External Emergency Contacts:

Trans Care	<u>306-380-7289</u>
STARS Air Ambulance 911 will dispatch STARS or land ambulance (STARS Air Ambulance Landing Site is 6304)	<u>911</u>
Enviro Tech Inc.	<u>306-244-9500</u>
Sask Spills	<u>800-667-7525</u>
Warman Police Detachment	<u>306-975-1670</u>
Corman Park Police Service (non-emergency)	<u>306-242-8808</u>
Saskatoon MD Ambulance	<u>306-975-8808</u>
Poison Control	<u>866-454-1212</u>
Langham Fire Department	<u>306-380-7289</u>
RM Corman Park	<u>306-242-9303</u>
Langham Fire Department (Administration)	<u>306-380-7289</u>
St. Paul's Hospital	<u>306-655-5113</u>
Saskatoon City Hospital	<u>306-655-8230</u>
Royal University Hospital	<u>306-655-1362</u>

Weather Alert Resources:

WDT/DTN – Forecast Desk	<u>405-801-3919</u> <u>riskcommunicator@dtn.com</u>
Weather Farm	<u>weatherfarm.com</u>
AccuWeather	<u>accuweather.com</u>
Government of Canada Weather	<u>weather.gc.ca/</u>
The Weather Network Severe Weather Storm Line	<u>800-463-9463</u> <u>theweathernetwork.com</u>

Services:

Sasktel Business Support/Repair	<u>800-727-5835</u>
Town of Langham Utilities Department (Town Shop)	<u>306-283-4112</u>
Town of Langham Public Works Department	<u>306-283-4994</u>
Sask Power 24 Hour Outages and Emergencies	<u>306-310-2220</u>
Stadium Power Limited, Scott MacDonald	<u>306-260-1001</u>

Media:

Golden West Radio	<u>306-231-6874</u>
--------------------------	--

Additional Information: Only the Show Director will serve as spokesperson for the press. Golden West will broadcast all necessary messages to the public as requested.

During Ag in Motion, Emergency Services (Trans Care) are located on BC Drive and 1st Street (Gate A). If these services are required, Ag in Motion staff carrying 2-way radios, the Show Services Office and Information Booth staff can contact them to assist with the emergency.

REPORTING AN EMERGENCY

Instructions for reporting an emergency over radio channels.

Announce on Channel 1

Emergency Reporter: *"This is (name), I have an emergency, I am moving to channel 5."*

Move to Channel 5

Emergency Reporter: *"This is (name), I have an emergency requiring your services."*

Emergency Service: Respond with *"(name), what is your emergency, what is your location?"*

Emergency Reporter: Respond with location details, including landmarks are helpful.

Emergency Service: Acknowledge location & provide an ETA.

Additional Information:

- Emergency Commanders to switch to channel 5. ALL staff and volunteers are to STAY on channel 1. AIM staff are to be notified on channel 1 by Emergency Commanders if the situation requires additional assistance.
- Emergency Reporter should assist victims as capabilities allow until Emergency Service arrives.
- AIM staff to escort emergency services directly to the emergency location if able.
- Gate A to be notified if emergency vehicles will be entering or exiting the grounds.
- ERT (Emergency Response Team) to remove barricades if emergency vehicles will be entering the site.
 - Emergency response team information can be found on page 2.

SAFE SHELTERS & EVACUATION

Procedures for safe facilities, emergency meetings and evacuation.

Safe Facilities: If a safe shelter is required, the following are the safest locations on the grounds:

- AIM Lounge
- Nutrien Building
- Zaks Building
- The Tool Shed
- Federated Co-op Building

Evacuation & Shelter-in-Place

In the event of an emergency in which evacuation or shelter is necessary, the following should occur:

1. Emergency Commander and Show director to meet to discuss the execution details.
2. Emergency Commander to announce on 2-way radio advising everyone to leave the grounds as soon as possible or seek shelter.
3. Everyone will be advised to seek shelter in the nearest safe facility if on-site shelter is required. The Safest facilities include the Ag in Motion Lounge, Zaks Building, Nutrien Building, Tool Shed and the Federated Co-op Building. Ag in Motion staff are to report to the operations and staff sea cans.
4. Show Staff to assist attendees in leaving the grounds in a safe and orderly manner as directed by the Emergency Commander.

If the order is given, all activity must cease. All exit gates must be opened fully.

All Ag in Motion (AIM) functions as well as any gatherings during AIM that exceed 50 participants must notify AIM staff in advance. The following information needs to be on hand in the event of an emergency.

- Event name
- Location
- Approximate number of attendees
- Coordinator name
- On-site contact Information

The coordinator of the event needs to acknowledge and understand the Emergency Plan.

Emergency Meeting Locations

Town of Langham, Affinity Community Hall located at 120 Railway St, Langham, SK S0K 2L0 can accommodate up to 1300. Emergency services and Ag in Motion Staff will provide directions to attendees to locate these facilities.

The Loading Ramp will be used as a staging area if there is a need for quantities of rescue equipment and personnel.

REPORTING CODES AND PROCEDURES

Lost children: Procedures for reporting a lost child

Reporting Codes

Code C – Charlie – You have a CHILD without parent

Code P – Papa – You have a PARENT without a child

Reporting Procedure

Announce on Channel 1

Emergency Reporter: *“This is (name), I have a Code (C or P) requiring emergency services, I am moving to channel 5.”*

Move to Channel 5 to report details

– If Code P – Papa –

Emergency Commander notify gate staff on channel 2 to close all gates and not allow any vehicles to leave grounds and parking fields. Once the details of the missing child have been confirmed all staff must be notified on channel 1. Request a recent photo of the child and text to Emergency Commander to circulate to Ag in Motion staff.

All show staff and volunteers should be observant towards unaccompanied children or children being held against their will.

– If Code C – Charlie –

Once the details of the missing parent have been confirmed all staff must be notified on channel 1.

All show staff and volunteers should be observant towards any parents who are looking for a lost child.

NON-EMERGENCY CODES

Non-emergency: Procedures for reporting a non-emergency incident.

****A non-emergency is defined as** an incident that requires attention or assistance but does not pose an immediate threat to safety or well-being. For example, a dead car engine that requires a jump start or a minor car accident where there's minimal damage, and no one is injured.

Reporting Code

Code N – Non-Emergency

Reporting Procedure

Announce on Channel 1

Emergency Reporter: *"This is (name), I have a Code N" *STAY ON CHANNEL 1**

- Wait for emergency responder to answer and prompt you to report any relevant details of incident and location. The Emergency Commander will attend, and triage what support is required.

Lost Adult: Procedures for reporting a lost adult (18+ years old)

Reporting Code

Code A – Adult – You have an ADULT/SENIOR without their companion or caretaker OR you have a COMPANION/CAREGIVER without an adult/senior.

Reporting Procedure

Announce on Channel 1

Emergency Reporter: *"This is (name), I have a Code A" *STAY ON CHANNEL 1**

- Wait for emergency responder to answer and prompt you to report your location. The Emergency Commander will report to the location and obtain details and description. The Emergency Commander will share these details on Channel 1 and request for AIM team members to be observant and on the lookout.

ANNOUNCEMENTS

Standardized announcements for emergency scenarios.

Announcements for Lost Child:

If the child's name is known, *"Could (name of person) please come to the site office." If child's name is unknown, "Please remember this is a busy event, if you have been separated from a family member go to the site office, an information booth or find an Ag in Motion staff to assist you."*

Weather

Lighting Within 24- or 16-Kilometers Announcement:

"May I have your attention please? There is a lightning storm within 24 or 16 kilometers of the area. Please be alert and have a plan to move to a safe facility or your vehicle. Tents are transparent to lightning; they are not a safe place to shelter. The following are the safest facilities on site, AIM Lounge, Nutrien Building, Zaks Building, The Tool Shed or your personal vehicle."

Lighting Within 12 Kilometers Announcement:

"May I have your attention please? There is a lightning storm occurring in the area. Currently, we ask that you move to your vehicle immediately. If this is not an option take shelter in the nearest safe facility. Tents are transparent to lightning; they are not a safe shelter. The following are the safest facilities on site, AIM Lounge, Nutrien Building, Zaks Building, The Tool Shed or your personal vehicle. Please refrain from utilizing telephones, cellular phones, or any other electronic devices."

Wind Warning (Greater Than 50 km/hour) Announcement:

"May I have your attention please? Wind speeds have exceeded 50 KM/hour. If wind speeds progress to greater than 64 KM, we will be asking you to move to your vehicles for safety. Currently, we ask that you be alert and be prepared to move to your vehicle."

WINDS GREATER THAN 64 KM/HOUR ANNOUNCEMENT:

"May I have your attention please? Wind speeds have exceeded 64 KM/hour. Currently, we ask that you move to your vehicle for safety. Again, wind speeds have exceeded 64 KM/hour, please

move to your vehicle. If this is not an option, the following are the safest facilities on site, AIM Lounge, Nutrien Building, Zaks Building, The Tool Shed. Our team will notify you when it is safe to come back into the trade show area."

Tornado Watch Announcement:

"May I have your attention please? A tornado watch has been issued for our area. Currently, we ask that you evacuate the show grounds. If you can get to your vehicle immediately, please do so. If this is not an option take shelter in the nearest safe facility. The following are the safest facilities on site: AIM Lounge, Nutrien Building, Zaks Building, The Tool Shed or your personal vehicle."

Tornado Warning Announcement:

"May I have your attention please? A tornado warning has been issued for our area. Everyone should seek shelter immediately. The following are the safest facilities on site: AIM Lounge, Nutrien Building, Zaks Building, The Tool Shed or your personal vehicle."

Safe Shelter & Evacuation

Safe Shelter Announcement:

"May I have your attention please? Show management requires you to seek shelter immediately due to (provide specific details, weather, bomb threat, etc.) Currently, we ask that you remain calm and seek the nearest, safe facility. The following are the safest facilities on site, AIM Lounge, Nutrien Building, Zaks Building, The Tool Shed or your personal vehicle."

Evacuation Announcement:

"May I have your attention please? Show management requires you to evacuate the event site immediately due to (provide specific details, bomb threat, etc.) We ask that you remain calm and proceed immediately to the closest exit."

During a Shelter-In-Place:

"May I have your attention please? The show grounds are currently under a shelter-in-place state. If you are not in a safe facility you need to move to one immediately. The following are the safest facilities on site, AIM Lounge, Nutrien Building, Zaks Building, The Tool Shed or your personal vehicle. The shelter-in-place will be in effect until it is deemed safe."

If this is for lighting: "the shelter-in-place will be lifted 30 minutes after the last lighting strike within 12 KM."

CHAIN OF COMMAND & RESPONSIBILITIES

A list of responsibilities for members of the Emergency Response Team.

Rob O'Connor – Show Director

[306-550-4890](tel:306-550-4890)

- Make the final emergency response decisions based on the emergency plan, and severe weather action plan
- Consult with Emergency Services if required
- Notify staff and volunteers on all radio channels radios, referencing the severe weather action plan announcements based on the scenario
- Confirm that all Emergency Chain of Command team members received the notification and can fulfill their duties

Reegan Kett – Emergency Commander

[519-938-0757](tel:519-938-0757)

- Monitor weather conditions, and update the Emergency Response Chain of Command team member as necessary
- Communicate with Show Director to support official decisions on declaring emergencies
- Monitor traffic, be sure all precautionary measures are in place to get people off site as quickly as possible

Jerry DeClark– 2nd Emergency Commander

519-532 5968

- Monitor weather conditions
- Support Show Director and Emergency Commander as needed
- Fulfill the duties of the Show Director and Emergency Commander in the event they are unavailable

Emergency Response Team

Brent Priel

306 227 7276

- Support Emergency Commander as assigned

- Travel each street to provide the warning message to exhibitors and attendees of the action plan addressed by the Show Director
- If high winds, or tornada warning, request umbrellas, pop up tents be lowered
- Remove road barricades on Highway 16 in the event emergency vehicles require access to the site

Taylor Wessing

639-928-7007

- Support Emergency Commander as assigned
- Travel each street to provide the warning message to exhibitors and attendees of the action plan addressed by the Show Director
- If high winds, or tornado warning, request umbrellas, pop up tents be lowered

Chris Mahyle

[204-230-2268](tel:204-230-2268)

- Support Emergency Commander as assigned
- Travel each street to provide the warning message to exhibitors and attendees of the action plan addressed by the Show Director
- If high winds, or tornada warning, request umbrellas, pop up tents be lowered

Additional Staff**Deanna McCreery – Special Events**

204-944-5561

- Advise exhibitors and attendees in those areas of the action plan addressed by the Show Director

Ryan Green – Field Demonstrations

204-954-1401

- Advise exhibitors and attendees in field demonstrations of the action plan addressed by the Show Director

Brooke Nistor- Premier Staffing Bar Manager

403-880-9698

- Advise exhibitors and attendees in pop-up bars and other permanent bars of the action plan addressed by the Show Director

Desiree Kobak – Office

403-463-6612

- Headcount of staff when staff are sent to the emergency meeting location
- Contact offsite Emergency meeting locations (if required.) Advise we will be sending people to their facility, Town of Langham
- Contact Warman Police Detachment at 306-975-1670 to notify them of the emergency if needed

Frances Marciniak – Pavilions (FCC, Scotiabank, Rural)

519-827-8080

- Advise exhibitors and attendees in the large tents of the emergency and actions required provided by the Show Director

Murphy Man– Lounge

431-277-8498

- Advise exhibitors and attendees in the lounge of the emergency and actions required provided by the Show Director

Brayden Bell – Livestock Emergency Coordinator

519-239-5761

- Notify Livestock tent and Livestock demos of emergency situations and actions required
- Execute Livestock Emergency Plan if required

Sound Truck - Mobile Announcer

- The mobile announcer of emergency and actions required using sound truck system to ensure anyone in the field demo area is aware of the emergency and acting as required.
- Make announcements throughout the grounds

Olivia Ellis – Radio Communications

204-764-0480

- Contact Leisel at Goldenwest if required to broadcast messaging

- Execute social media plan as required

Trans Care

[306-283-4496](tel:306-283-4496)

- On call in the event of fire or medical

Info Booths

- Make Emergency Announcements as requested